



Board of Directors Duties, Responsibilities, and Qualifications

The University of Miami looks to the members of the UMAA Board of Directors to provide a model of leadership to all alumni and affiliated alumni groups. The University greatly appreciates the dedication of its alumni volunteers that serve the University of Miami community both within and beyond South Florida.

By accepting to serve on the UMAA Board of Directors, volunteers join other committed alumni leaders in working toward the Association's success.

When evaluating the credentials of the nominee, the UMAA Nominations Committee considers: (1) a nominee's attainments and abilities; (2) devotion to the interests and welfare of the University and Alumni Association; (3) availability to participate in meetings; and (4) qualifications for the role of policy maker, ambassador, and guardian of the University of Miami.

The participation of officers and directors is crucial to the success of the Alumni Association. Below are board member key duties and responsibilities.

All Board members are expected to:

- Attend and participate in regularly scheduled Board of Director meetings
 - Three meetings per year (generally ½ day per meeting)
- Serve as a spokesperson on behalf of the University of Miami and the UM Alumni Association in the community
- Attend key alumni programs and events and encourage participation in on-campus and regional Alumni Association programs
- Participate in the 'Canes Connection program
- Participate on select standing committees and ad hoc committees
- Make an annual 'stretch' gift to the University's Annual Fund

Regional Directors are also asked to:

- Identify alumni leaders within an assigned region
- Serve as a liaison between the alumni board and national alumni clubs and contacts within a specific region
- Approve national alumni club officer annual slates
- Career network within a region—use personal contacts with local corporations to develop internship opportunities/careers for UM students

Officers are also asked to:

- Serve as members of the Executive Committee
 - Four meetings a year, usually 1 ½ hours per meeting
- Chair select standing and ad hoc committees
- Make a yearly leadership level gift (\$1,000 minimum) to the University's Annual Fund