

Internship with an International Organization (IO) Request

TO BE COMPLETED BY STUDENT

Attach the following documents: 1) Original Form G-1145; 2) Original Form I-765; 3) Two color photos that comply with I-765 photo specifications; 4) Money order for \$380 made out to DHS; 5) Original Form I-20; 6) Copy of all previously issued I-20s; 7) Original Form I-94; 8) Copy of passport bio page, expiration date, last entry stamp, and F-1 visa; 9) Copy of previously issued EADs, if any; 10) Immigration mailer in which previous EAD was received, if any; 11) Offer of employment letter from a recognized international organization with specifics of employment; and 12) Certificate of completion of ISSS' online employment session.

Student Name: _____ Student C Number: _____

Employment Start Date: ____/____/____ Employment End Date: ____/____/____

_____ Full Time _____ Part Time (no more than 20 hours/week)

Note: Part-Time vs. Full-Time Internship with an International Organization:

Part-time Internship. During the school year while classes are in session, F-1 students can engage in an approved Internship with an International Organization on a part-time basis, limited to no more than 20 hours per week. There is no limitation on the length of time you may participate in part-time approved Internship with an International Organization, but you must be maintaining lawful F-1 status.

Full-time Internship. During official University breaks and vacation, F-1 students can engage in an approved Internship with an International Organization on a full-time basis, more than 20 hours per week. There is no limitation upon the length of time you may participate in full-time approved Internship with an International Organization.

Employer Name: _____

Employer Address (include city, state, zip code): _____

I certify that the above information is true.

Student's signature: _____ **Today's date:** _____