

## **RECORD OF ACTIONS**

ITAC Meeting

April 21, 2008

**Present:** Mr. Michael Anderson, Mr. Jay Blaire, Mr. David Chun, Dr. Hans Graber, Ms. Cheryl Gowing, Ms. Yolanda Cooper, Ms. Ellen Greenfield, Mr. Joe Hutchins, Mr. Frank Martinez, Mr. Tim Ramsay, Mr. Fred Robinson, Mr. Brad Rohrer, Dr. Carlos Sainz, Mr. Stewart Seruya, Dr. James Shelley, Dr. M. Lewis Temares, Mr. Dan Thomas, Dr. Alan Whitney, Dr. Rod Zika and Dr. Otis Brown, Chair.

The meeting was called to order at 1605 in the Law Library Faculty Lounge Room G480.

### **1. Record of Actions**

The Record of Actions for the March 11, 2008 meeting was approved.

### **2. Reports**

#### **a. Administrative software**

D. Thomas provided the report attached as Attachment A ("Status Report – March 2008").

Thomas stated that the current version of the "Compensation Project" is scheduled for implementation on June 1. Rollout is in progress for the web-based DHRS. A number of subsystems in the Ariba project are ongoing – See Attachment A. HR is testing the web-based DHRS for rollout in March.

Continuing Student Sign-up is complete. Work continues in a number of areas associated with student systems and Data Warehouse applications, *etc.*

The Vignette consultants have been on site working to improve and stabilize the V7 software and this version should go online in May.

#### **b. Administrative hardware**

F. Robinson summarized the report submitted as Attachment B.

DASD space utilization increased due to annual budget needs. CPU usage is flat, although "Capacity on Demand" was activated for three days during registration.

**c. Library Systems**

C. Gowing provided an update on Library matters. She noted that a new “remote authentication” process would be online May 12. *Uprint* is continuing to run smoothly.

Gowing discussed *Encore* and the options it provides for improved collection access.

Y. Cooper commented that the Faculty Exploratorium construction would start in mid-May.

**d. Telecommunications**

S. Seruya gave the report. Operations are normal.

**e. Internet -- networking and security**

S. Seruya gave the report – statistics are in Attachment C. Internet usage is nominal--no problems are apparent. Peered-usage continues to grow – it now exceeds 100M Bits/Second. There is more inbound traffic through the peered connections than through the commodity internet.

**f. Medical School IT/networking**

F. Martinez/B. Roher gave a brief summary. He discussed the ongoing telecommunications transition where Med IT and UM IT are co-utilizing equipment. A “trusted” relationship was established between the Medical and Coral Gables campus’s *Exchange* servers.

**3. Strategic Advice**

**a. Advice on major initiatives**

**i. Metro-network architecture**

Seruya stated there was a meeting tomorrow to explore next steps.

**ii. CAS implementation**

No update.

**b. Academic Computing support**

**i. Center for Computational Science / HPC**

J. Blaire gave the report. The CCS is moving forward with support from Engineering, Arts and Sciences, Medical and RSMAS endorsing the formation of a UM center by the Faculty Senate.

The IBM p575 hardware issues have been sorted out.

The Organizing Committee has met three times and is developing position descriptions for faculty leads in Computational Chemistry, Computational Biology & Bioinformatics Physical Sciences and Engineering and Visualization. Demand continues to be high with >70 users. Check out the CCS/HPC web site at <http://www.ccs.miami.edu/> .

**ii. Smart Classrooms, online options, etc.**

J. Shelley gave the report. He stated that IT is reviewing various “clicker” products to facilitate student feedback..

**iii. SACS QEP, etc.**

No report.

**c. IT Strategic Planning**

**i. Research**

Martinez noted that the Miller School of Medicine is pursuing a standards based approach to “research data”. R. Bookman and N. Tsinoremas are leading this effort.

**4. Other Business**

**a. Data Security and Retention Policies (M.L. Temares)**

Temares reviewed the recent Medical information data incident. He noted that it was “highly unlikely” that the data could be retrieved from the stolen materials.

This incident prompted the formation of a UM-wide process to review current data retention and storage policies. T. Ramsay is the overall lead for the Steering Committee. He encouraged all interested ITAC members to participate. A report is scheduled for mid-summer.

This item should be discussed with the intent that ITAC will make a formal recommendation at its next meeting.

The meeting was adjourned at 1644.

**NOTE: The next regularly scheduled ITAC meeting will be held on Tuesday, May 20, 2008 at 4:00 p.m., School of Law, 4<sup>th</sup> Floor Faculty**

**Meeting Room.**