

Student Orientation Guidelines Checklist

Completion of Online Orientation Student Guide

- Log onto
http://mchr.com/nursing/nurses_future.asp
- Read the General Student and Nursing Student Orientation Module
- Print and complete the Nursing assessment at the end of the module.
- Print your name and school name on the assessment.
- Bring completed assessment with you on day one.
- Be prepared to answer questions from the orientation materials, when you report to MCH on day one.

Required Forms are Available Online Student Checklist

Please complete the following forms which are available on the same page as the student orientation module:

- Health Checklist

Turn in completed forms to your instructor. Completed forms must reach MCH by day one.

Student Rotation Guidelines

- Contact Grace Copeland at least one week prior to student rotation to submit a list of students and to confirm dates, times and number of students.

Grace Copeland

Volunteer Services Department

Phone: 305.666.6511, ext. 4431

Email: grace.copeland@mch.com

Fax: 305.662.8356

■ On day one of the student rotation, please turn in the following completed forms (for all students):

- Student Orientation Assessment Form (test)
- Student Application
- Health Checklist
- Copy of current immunization, PPD & CPR Records (if applicable)

All documents must be completed and submitted before any student will be allowed into the Clinical Areas.
All students must wear a visible ID badge.