University of Miami
Academic Computing Advisory Committee Meeting Minutes
Richter Library – 3rd Floor Conference Room
Monday, January 25, 2016
4:00-5:00 p.m.

Attendees: *Orlando Acevedo, Charles Eckman, Cheryl Gowing, Mary McKay, Mitsu Ogihara, Juhong Park, Mei-Ling Shyu, and Tallys Yunes.*

Ex-officio: *Allan Gyorke and Sally Wise*

Guests: *Dacia Simpson and Sarah Shreeves*

AGENDA
Welcome:
Dean Eckman welcomed the group.

Approval of November Minutes
The minutes from the meeting held on November 30, were approved with modifications.

Announcements/Updates
-Spring Meeting Schedule
The Committee selected to hold the ACAC meetings on the 4th Monday of the month from 4-5 p.m., for the spring semester, January-May, 2016, with the exception of February and April (2/29 and 4/18).

- LMS Review
Alan Gyorke shared the possibility of piloting a new Learning Management System, Canvas, which may replace Blackboard. He noted that a survey was conducted and shared the following results from 1/3 faculty and 2/3 students:

- 14% would stay with Blackboard because any change would be too disruptive
- 19% are willing and ready to move to another system
- Everyone else was neutral

Allan noted that various factors for piloting a new LMS are pending, which include funding approval from the Provost and approval from the Faculty Senate, who have the final say. The pilot will run from May 1 through December 31. If approved, both systems will run simultaneously until 2018. Allan also noted that four new positions will be added to the budget (with or without the new system) that will require the Provost's approval.

Box and Intellectual Property Concerns
Box Terms of Service in the licensing agreement states that if a third party (UM) provides the account to a user that party has certain rights, such as, changing your password, reading the contents of your Box/folder, making additions, etc. However, one of the rights not specified is ownership. Allan Gyorke went on to say that UM may need to make a statement or a policy change clarifying that just because the software has certain rights, UM will not infringe on (faculty/student) ownership of their contents. Clarity of ownership will be discussed at the next meeting.

Wiki and LifeRay
Allan noted that last year the Committee had discussions on open access and data sharing solution (i.e. Central Wiki). From those discussions, a new product, LifeRay, a portal type solution, will run within the next few weeks as part of Wiki. Both Wiki and LifeRay will serve distinctive purposes and functionalities with wide-range capabilities. Allan proposed inviting Jack George, associate vice president, Information Technology, to an ACAC meeting to discuss LifeRay. Discussion ensued.

Project Management System Needs
Sarah Shreeves, associate dean, Digital Strategies, manages the digital infrastructure and services at Richter Library, especially in relation to the Library's collections and GIS services. She noted that her department has a large number of ongoing projects, thus, it has become a challenge tracking what is happening with these multiple projects. Sarah proposed having a look at several "light-weight" project management solutions, with integration capabilities, that can meet the needs of her department.

Meeting Adjournment:
With no further discussions or questions, the meeting adjourned at 4:58 p.m.

Action items for upcoming meetings:
- Project Management Systems
    - Review the University's system(s) to determine if enhancements are needed (Allan)
    - Review other solutions with Nick Tsinoremas (Mitsu)
    - Committee to discuss project management with their departments
- LIfeRay presentation (Jack George)
- Review Listserv of current student emails
- Blackboard's capabilities
- Google Box – ownership rights

Upcoming/Continuing Topics:
- Data curation
- Classroom of the future
- Streaming for the University
- Website for the University
- Security
- Privacy
- Licensing of research software (Mr. Philip Profeta, spring 2016 meeting-tba)
- Status of task force recommendations for online education (Dr. Bill Green, spring 2016-tba)

Minutes submitted by Elizabeth del Campo.