University of Miami
Academic Computing Advisory Committee Meeting Minutes
Richter Library – 3rd Floor Conference Room
Wednesday, March 23, 2016
2:00-3:00 p.m.

Attendees: *Orlando Acevedo, Shihab Asfour, Charles Eckman, Serona Elton, Cheryl Gowing, Marilyn Neff, Mitsu Ogihara, Juhong Park, Burton Rosenberg, Andres Sawicki, Mei-Ling Shyu, Sigman Splichal, and Tallys Yunes.*

Ex-officio: *Allan Gyorke and Sally Wise.*

Guests: *Michael Froomkin, Laurie Silvers and Mitchell Rubenstein Distinguished Professor of Law; Michael Hampton, Director, Information Technology; Angel Rios, Executive Director, Information Technology.*

AGENDA
Welcome
Dean Eckman welcomed the group.

Approval of February Minutes
The minutes from the meeting held on February 29, was approved without modifications.

Announcements/Updates
No discussion initiated on this topic.

Committee Web Presence and Work Space
Dean Eckman noted that currently the Committee does not have web space to post its Charge, meeting minutes, agenda, etc. He asked the group for their feedback in creating space on UM's website to post these important documents. It was noted that an ACAC website might be possible under the office of the Provost or Faculty Senate, since appointment to the Committee falls under these two affiliates. Dean Eckman will explore this possibility and report to the group.

Scanned copies of past minutes, agendas, ACAC Charge, and current membership roster are located in Box for the Committee to review.

Allan Gyorke discussed the upcoming Faculty Showcase event-taking place May 9, from 9 a.m.-3:30 p.m. He also noted that the Canvas pilot (potential replacement for Blackboard) is scheduled for this summer. The pilot will run until the end of December. Should it be decided to migrate to Canvas, a proposal for funding the software will be presented to the Faculty Senate, Provost, ACAC, and General Welfare.

Eracent Discussion
Allan distributed a document titled *What is Eracent.* He explained that Eracent has several different modules, as noted below:

- End Point Analyzer (installed)
- Electronic Update Agent
- Process Monitor
- System Usage Monitor

The End Point Analyzer has been revised and only performs hardware/software inventory, no network scanning, no software update, no keystroke count, no hardware performance monitoring.

The functionality of the last three modules are either uninstalled and/or no longer in service or required.

What is Eracent details each of the modules listed above and includes a list of FAQ. Per the suggestion of the group, Allan will revise the document and place it on the IT webpage. He also noted that he would add the University's support for the ideals of academic freedom on the IT website as well. Documents from today's meeting can be located in Box for review.

Staff from Information Technology gave a live demonstration of Eracent to the group. Discussion / Q&A followed.

Allan noted that if changes happen to the Eracent deployment, UMIT would present those changes to the ACAC Committee and seek input prior to implementation.

Meeting Adjournment:
With no further discussions or questions, the meeting adjourned at 3:08 p.m.

Action items for upcoming meetings:
- Project Management Systems
    - Review the University's system(s) to determine if enhancements are needed (Allan)
    - Review other solutions with Nick Tsinoremas (Mitsu)
    - Committee to discuss project management with their departments
- LIfeRay presentation (Jack George)
- Review Listserv of current student emails
- Canvas/Blackboard capabilities
- Google Box – ownership rights

Upcoming/Continuing Topics:
- Data curation
- Classroom of the future
- Streaming for the University
- Website for the University
- Security
- Privacy
- Licensing of research software (spring 2016 meeting-tba)
- Status of task force recommendations for online education (spring 2016-tba)

Minutes submitted by Elizabeth del Campo.