STUDENT PATROL APPLICATION
Dear Applicant,

Thank you for your interest in employment with the University of Miami Police Department. Please print and complete the following application.

Listed on this page are some of the functions and responsibilities required of Student Patrol Aides. Prior to completing the remainder of the application please ensure that you carefully read the list below. By initialing next to each item you acknowledge your understanding of the listed duty, function, or requirement.

(Initials)

______ I understand that this work may require frequent and prolonged walking, standing, running, sitting, and stooping.
______ I understand that physical stamina in all of its forms (mental, climate related, etc.) is a basic physical requirement of this position.
______ I understand that failing to meet the physical requirements required for this position, including inability discovered through job performance, may result in the re-evaluation of my eligibility to work as a Student Patrol Aide.
______ I understand that work in the Law Enforcement field requires varying shift schedules in accordance with departmental needs. As a result of employment as a Student Patrol Aide I may be required to work nights, weekends, and holidays (during the academic semester).
______ I understand that as a requirement for this position the University of Miami Police Department maintains the right to obtain fingerprints from me for record keeping and background checks.

Signing below indicates your understanding, and willingness to comply with the above listed requirements, if hired as a University of Miami Student Patrol Aide.

Signature: ___________________________ Date: ________________
Name: _______________________________
University of Miami Police Department
Student Patrol Application
(Attach Additional Sheets if Necessary)

NAME

_________________ ______ ___________ ______ ___________
First     Middle     Last

_____________________  ____________________
Date of Birth   Social Security Number   C Number

_________________  ______________________
Drivers License #   State of Issue

If you are an international student please provide the following information:

_____________________  ______________________
Passport Number   Country of Issue

LOCAL ADDRESS

_______________________________________ _________________
Street        Apartment Number

_________________
City    State    Zip Code

PERMANENT ADDRESS

_______________________________________ _________________
Street        Apartment Number

_________________
City    State    Zip Code

CONTACT INFORMATION

_________________ _________________ _________________
Home Phone   Mobile Phone   Work Phone

____________________________ _______________ _____________
University Email    Alternate Email
ACADEMIC INFORMATION

Expected Graduation Date

College

Major(s)

Minor(s)

Average Credit Hours / Semester

Cumulative GPA

WORK EXPERIENCE (PLEASE COMPLETE IN ADDITION TO YOUR ATTACHED RESUME)

Company Name

Job Title

Dates of Employment

Supervisor

Contact Number

Company Name

Job Title

Dates of Employment

Supervisor

Contact Number

Company Name

Job Title

Dates of Employment

Supervisor

Contact Number

ON-CAMPUS REFERENCES (APPLICABLE TO CONTINUING STUDENTS)

Please provide the name of your present Resident Assistant (if you currently live on-campus), and your former Resident Assistant (if you lived on-campus last year). If you have never resided on-campus please list one University of Miami Staff Member, Administrator, or Professor who may be contacted as a reference.

Name

Phone Number

Email Address

Name

Phone Number

Email Address
PERSONAL REFERENCES
Please list two personal references who can attest to your moral character (non-family members):

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EMERGENCY CONTACT

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Please answer the following questions in the space provided below. **Responses must be completed by hand and within the area provided.**

Why are you interested in becoming a UMPD Student Patrol Aide?
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Please describe any extracurricular activities, or other student organizations that you are currently involved in. What position(s) do you currently hold within each organization? How many hours per week do you commit to each activity?
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
1. Are you eligible to work in the United States?
   □ YES   □ NO

2. Do you have a 2.5 or higher cumulative GPA?
   □ YES   □ No   □ N/A (Incoming Freshman Only)

3. Have you ever taken, possessed, sold, purchased, or manufactured illegal narcotics?
   □ YES   □ NO
   (If yes, please explain on the additional pages attached)

4. Have you ever been convicted of a crime? (Including misdemeanor, felony, or criminal negligence)
   □ YES   □ NO
   (If yes, please explain on the additional pages attached)

5. Have you ever pled guilty to a crime?
   □ YES   □ NO
   (If yes, please explain on the additional pages attached)

6. Have you ever pled no contest (nolo contendere) or had adjudication withheld on any criminal charge? (Including misdemeanor, felony or criminal negligence)
   □ YES   □ NO
   (If yes, please explain on the additional pages attached)

7. Do you have any criminal charges pending? (Including misdemeanor, felony or criminal negligence)
   □ YES   □ NO
   (If yes, please explain on the additional pages attached)

8. Have you been placed in a pretrial diversion program, pretrial intervention program or had prosecution deferred?
   □ YES   □ NO
   (If yes, please explain on the additional pages attached)

9. Have you ever received a dishonorable discharge from the Armed Forces of the United States?
   □ YES   □ NO

10. Have you ever been issued a traffic citation?
    □ YES   □ NO
    (If yes, please explain on the additional pages attached)

11. Has your driver’s license ever been suspended?
    □ YES   □ NO
    (If yes, please explain on the additional pages attached)
12. Have you ever had your fingerprints taken?
☐ YES  ☐ NO

If yes, please state:

When:______________________________________________________

Where: _____________________________________________________

Why:_______________________________________________________

Who Took Them:_____________________________________________

*Criminal history will not automatically result in denial or loss of employment.*
ADDITIONAL DOCUMENTATION
- Resume
- A photocopy of your Cane Card

APPLICATION CERTIFICATION
I hereby certify that all of the facts and information listed on this employment application are true and complete. I understand that any false, incomplete or misleading information given by me on this application may result in a decision not to hire me or in a subsequent decision to terminate my employment with the University of Miami.

I authorize the University and/or its designated representative to investigate, as part of the hiring process, and at any time during the course of my employment, all information submitted in the application process including, but not limited to, criminal background checks, consumer credit reports, scholastic searches, previous employers, references and others, and hereby release the University from any liability as a result of such contact with third parties.

If I receive a job offer, I may be asked to provide documentation, including the following: proof of age, work authorization documents, educational transcripts, professional certifications/licenses and military discharge papers. I understand that employment and completion of the probationary period will not result in an employment contract for any specific term and that both the University and I have the right to terminate my employment at any time.

No manager or representative of the University other than the President or the Provost has any authority to enter into any agreement of employment for any specified period of time or to make any agreement contrary to this statement.

I certify that I have read, understand and agree with the information contained in the Application Certification.

Signature: ___________________________ Date: ___________________________
Name: ___________________________

FAIR CREDIT REPORTING ACT (Disclosure to Applicants and Employees)

In compliance with Public Law 91-508 (the Fair Credit Reporting Act), as amended by Public Law 104-208 (the Consumer Credit Reporting Reform Act of 1996) the University of Miami may obtain a consumer report, concerning you for employment purposes and in conjunction with either your application for employment and/or decisions concerning your employment status with the University of Miami.

I certify that I have read, understand and agree with the above.

Signature: ___________________________ Date: __________________

Name: ___________________________

AUTHORIZATION TO OBTAIN CONSUMER REPORT

I hereby authorize the University of Miami to obtain a consumer report (including, but not limited to, criminal history, consumer credit reports, motor vehicle reports, abuse registries, workers compensation records as part of your physical, and, in some cases, educational and/or professional credentials) concerning me. It is my understanding that the University of Miami will use this consumer report for employment and/or decisions concerning my employment status with the University of Miami.

I certify that I have read, understand and agree with the above.

Signature: ___________________________ Date: __________________

Name: ___________________________

(Before taking any adverse action based upon such information, the University will comply with the adverse action requirements of the Fair Credit Reporting Act.)

PRE-EMPLOYMENT BACKGROUND INVESTIGATION

Applicants are subject to a background investigation with Florida Department of Law Enforcement and other state, out of state and local agencies.

Applicants for employment are evaluated on the merits of their qualifications for positions available regardless of the individual's race, religion, color, sex, age, veteran status, national origin, disability or sexual orientation. Conviction of a crime will not necessarily preclude an applicant from consideration for employment with the University of Miami.

I certify that I have read, understand and agree with the above.

Signature: ___________________________ Date: __________________

Name: ___________________________
All applications must be printed and submitted to:
Barbara Reed, UMPD Security Coordinator
5665 Ponce De Leon Blvd (1st Floor Ponce Garage)
Coral Gables, FL 33146
Phone: (305) 284-6897

*The University of Miami is an equal opportunity/affirmative action employer.*