Preamble
The National Society of Black Engineers, as a national student and professional based organization, does hereby dedicate itself to the development of intensive programs for increasing Black and other ethnic minority participation in the field of engineering and engineering technology. These programs will be initiated both within and outside the university community and will serve to strengthen relations between professional industry and the black community. Members of this organization are encouraged to join and participate in their individual professional societies. This organization will endeavor to provide general counseling to all members.

ARTICLE I – NAME AND TYPE
The name and type of this organization shall be the University of Miami chapter of the National Society of Black Engineers; hereafter referred to as UM-NSBE.

ARTICLE II – AFFILIATION
Section 1.
UM-NSBE shall hereby be bound by the constitution and directives of the National Society of Black Engineers. UM-NSBE will adhere to all national policies and by-laws handed down by the National Society.

Section 2.
UM-NSBE will also be affiliated with the Engineering Advisory Board of the University of Miami College of Engineering.

ARTICLE III – OBJECTIVES
The objective of UM-NSBE shall be to stimulate and develop interest in engineering; to strive to increase the number of students studying engineering at both the undergraduate and graduate levels; and to endeavor in the advancement of the ethnic minority in professional industry.

The mission of the National Society of Black Engineers is to increase the number of culturally responsible Black engineers who excel academically, succeed professionally, and positively impact the community.

ARTICLE IV – MEMBERSHIP
Section 1.
Members shall be defined as:
(a) i) an undergraduate enrolled in an accredited educational institution of program that offers a degree in the field of engineering and is a candidate for degree in engineering technology, or applied/physical science, or

ii) a graduate student who has received an undergraduate degree in engineering, engineering technology, or applied/physical science, and
iii) has received a registered membership card through the payment of annual membership fees.

(b) An Affiliate member shall be defined as a person who is not a candidate for a degree in one of the areas defined in Article IV, Section 2 (a) (i), and who does not have voting power, and as such is exempt from positions including, but not limited to a National or Regional office, or a position of Delegate.

(c) A NSBE Jr. member shall be defined as a pre-college student enrolled in junior high or high school and who has met the criteria to receive a registered membership card through the payment of annual membership fees.

NSBE Jr. members shall vote only in NSBE Jr. meetings and only on NSBE Jr. matters.

(d) An Alumni Member shall be defined as
   i) a person who has received a Bachelor’s degree or advanced degree from an Accredited Educational Institution in engineering, engineering technology, or applied/physical science as defined using an approved standard, or
   ii) a candidate for an advanced degree in engineering, engineering technology or applied science as defined using an approved standard, from an Accredited Educational Institution, and who has met the criteria to receive a registered membership card through the payment of annual membership fees.

(e) A Lifetime Member shall be defined as a person that qualifies for any of the membership categories described in Article IV, Section 2 (a), (b), (c) or (d), has completed the Lifetime Membership Application, and has received a receipt verifying that lifetime membership dues have been paid in full.

(f) An Honorary Member shall be defined as
   i) a person who does not meet the definition of Student, Affiliate, NSBE Jr., Alumni, or Lifetime Member but has contributed through efforts in support of the goal of the National Society and has been nominated by a Chapter, Regional, or National Executive Board.
   ii) this person may be granted a one year membership or lifetime membership at the discretion of the National Executive Board.
   iii) and who does not have voting power. And as such is exempt from positions including, but not limited to, a National or Regional office with voting power, or the position of Delegate.

Section 2.
Active membership in UM-NSBE shall be designated as any member who has paid their annual National/Regional dues, as well as local dues. Participation in UM-NSBE shall be free from discrimination on the basis of sex, race, religion, ethnic group, age, or Chapter origin.

Section 3.
UM-NSBE members will adhere to the policies and regulations outlined in the NSBE Code of Conduct.
ARTICLE V – VOTING

Section 1.
Each member shall be entitled to one vote in all chapter general body meetings in which membership is held.

Section 2.
Affiliate, Alumni, and honorary members shall not be entitled to vote.

ARTICLE VI – DUES

Section 1.
Annual National Membership fees shall be reviewed annually by the National Executive board (NEB) and can be changed only by two-thirds vote of the delegates attending the Chapter Conference upon recommendation of the NEB.

Section 2.
Local membership fees shall be reviewed annually by the Chapter Executive Board (CEB) and can be changed only by two-thirds vote of the active membership.

ARTICLE VII – ADMINISTRATION

Section 1.
All elected offices will be held by members in good standing.

Section 2.
The elected offices of the Chapter Executive Board are:
   (a) Chair
   (b) Vice-Chair
   (c) Secretary
   (d) Treasurer
   (e) Parliamentarian
   (f) Senators (2)
   (g) Stranding Committee Chairs

Section 3.
The Chapter Executive officers are: The Chair, Vice-Chair, Secretary, and Treasurer.

Section 4.
Any member of the UM-NSBE is eligible for an elected office who:

   (a) Has been registered as a full-time student that academic semester prior to the beginning of the elected term and must maintain student status the academic term prior to and throughout the elected term.

   (b) Graduate students who have fulfilled member status must maintain full-time student status throughout the elected term.

   (c) Honorary members are not eligible to run for executive board positions.

Section 5.
The Chapter Executive Board-elect shall take office thirty (30) days following the election and shall serve a one year term.
Section 6.
Should a vacancy occur in the office of Chair, the unexpired term shall be filled by the Vice-Chair. Should a vacancy occur in any office other than the Chair, the unexpired term shall be filled by appointment by the Chair and approved by the Chapter Executive Board.

Section 7.
The previous Chair shall serve as chair-Emeritus, with the approval of the Executive Board. The Chair-Emeritus shall serve as an advisor to the Chapter Executive Board and shall not have vote as Chair-Emeritus. The term will be one (1) year beginning thirty (30) days after elections of Chapter Offices.

Section 8.
There shall be a Chapter Parliamentarian appointed by the Chapter Chair and approved by the Chapter Executive Board.

Section 9.
Elections to Chapter Offices:

(a) Elections of Chapter Offices will take place at the second to last general meeting of the spring semester.

(b) The elections process shall be coordinated by the Parliamentarian. After the election meeting, the parliamentarian shall be responsible for counting all votes and reporting those results to the chapter.

Section 10.
The Executive Board shall:

(a) Determine all questions of policy and shall administer the affairs of UM-NSBE under the Constitution, and the general provisions of the law under which it is incorporated.

(b) Be subject to the orders of the membership and none of its acts shall conflict with decisions made by the vote of the general body, or the goals and objectives of the organization.

(c) Not receive and salary for service.

(d) Set the hour, agenda and place of the general meetings.

(e) Coordinate activities at all levels of the chapter.

ARTICLE VIII – DUTIES OF ELECTED OFFICES
The duties of the elected offices are:

(a) Chair:
   i) Shall preside over all official meetings UM-NSBE.

   ii) Shall serve as representative of UM-NSBE
iii) Shall appoint members of all standing, and special responsibilities committees, with advice and consent of the Executive Board, except where otherwise provided for in this document.

(b) Vice-Chair:
   i) Shall preside in the absence or the inability of the Chapter Chair.

   ii) Shall develop programs of interest for UM-NSBE meetings in cooperation with the Executive Board.

   iii) Shall perform any activities, duties, and responsibilities as designated by the Chapter Chair.

   iv) Shall report the minutes of the previous meeting at the present meeting of the Executive Board.

   v) Shall oversee the activities of the six standing committees.

(c) Secretary:
   i) Shall keep the corporate seal; fill out and countersign all certificate issued and make proper entries in the books of UM-NSBE.

   ii) Shall serve all notices required by law or the By-Laws of UM-NSBE and in case of absence, refusal of inability to act, the duties of the office may be performed by any person who the Executive Board may direct.

   iii) Shall record accurately the minutes of the Executive Board meetings and make available the minutes to all members upon request.

   iv) Shall require from the Executive Board, standing committees, and special committees of the chapter, a record of the activities of said body.

(d) Treasurer:
   i) Shall keep accounts and deposit organization fund of the UM-NSBE account.

   ii) Expenditures made for UM-NSBE business shall be in a manner approved by the Executive Board.

   iii) Shall maintain the membership roll and collect dues of UM-NSBE in a manner developed along with the Executive Board.

(e) Parliamentarian:
   i) Shall serve as an advisory member of the board and shall not vote.

   ii) Shall serve as a resource on parliamentary procedures.

   iii) Shall coordinate and moderate the elections process

(f) Committee Chairs:
   i) Shall carry out the duties of their respective committees.

ARTICLE IX – REMOVAL OF OFFICERS/IMPEACHMENT
Section 1.
Two-thirds (2/3) of the Chapter Executive Board must agree or two-thirds (2/3) of active members must sign a petition to ask for impeachment.

Section 2.
Active members, the Officers/Executive Board, Advisor, and Officer/Executive Board member being impeached must be notified at least two weeks in advance of the impeachment hearing. The impeachment hearing must occur while classes are in session.

Section 3.
The moderator of the impeachment hearing will be the Parliamentarian. The moderator can not be the Officer/Executive Board member being impeached. In the event that the member being impeached is the Parliamentarian, the Chapter Chair will be the moderator. Three-fourths (3/4) of active members must be present in order for the impeachment hearing to begin. Each side will be given the opportunity to present their case and the active members may ask questions. A two-thirds (2/3) vote of active members present is needed for impeachment.

ARTICLE X – COMMITTEES
Section 1.
There shall be nine standing committees of the Chapter Society, which are:

(a) Membership
(b) Finance
(c) Fundraising
(d) Programs
(e) Publications
(f) Public Relations
(g) Academic Excellence
(h) Pre-College Initiative
(i) Telecommunications

Section 2.
Standing Committees shall have the following duties:

(a) Membership
   i) Listing all of the various chapter status and problems incurred in establishing a charter.

   ii) Reviewing Charters of those organizations proposing membership and forwarding reviewed charters to the Executive Board for approval.

(b) Finance
   i) Identifying and developing Chapter funding sources.

   ii) Create and maintain a corporate sponsorship packet designed to raise funds by means of corporate entities/organizations.

   iii) Maintain a chapter members’ resume database

(c) Fundraising
   i) Identify and develop methods of chapter fundraising
ii) Coordinate all fundraising events at the University of Miami Bank United Center.

(d) Programs
i) Shall be responsible for the implementation of projects and programs.

ii) Shall design and implement methods by which the chapter may learn how to create and maintain programs.

iii) Shall develop uniform programs in keeping with the goals of the National Society.

iv) Shall be responsible for the creation and submission of the Chapter Development program report.

e) Publications
   Shall develop mechanisms for establishing and sustaining the UM-NSBE Newsletter. This includes the funding and publication responsibilities for the Newsletter and all other publications.

f) Public Relations
   i) Identify other Black engineering student/professional organizations for publicity and/or support.

   ii) Establish interface mechanisms with above mentioned organizations when expedient and viable.

g) Academic Excellence
   i) Collect and maintain data needed to establish the progress of the National Academic Excellence Program.

   ii) Create and maintain academic excellence programs and activities.

   iii) Maintain a running database of local and national scholarships in which UM-NSBE members are eligible for.

   iv) Keep a record of NSBE scholarship recipients who are also members of UM-NSBE.

h) Pre-College Initiative (PCI)
   i) Shall manage and coordinate the activities of the Pre-College Initiative Program.

   ii) Shall identify and establish a program in need of a NSBE Jr./PCI chapter

i) Telecommunications
   i) Shall maintain the UM-NSBE website and e-mail account

   ii) Shall create and distribute the online version of the UM-NSBE newsletter

Section 3.
In addition to the above duties, the committees will carry out assignments deemed necessary by the Chapter Executive Board

**Section 4.**
The Chapter Executive Board will create and appoint chairs for any special committee(s), as necessary.

**ARTICLE XI – ADVISOR**
The Advisor of Name of Organization shall be a full-time faculty, administrator, or staff member at the University of Miami.

**ARTICLE XII – MEETINGS**
Chapter meetings shall occur every other Friday on a calendar deemed appropriate by the Chapter Executive Board.

**ARTICLE XIII – AMENDMENTS**

**Section 1.**
Amendments to this Constitution may be proposed by:

(a) two-thirds vote of the Chapter Executive Board.

(b) One-third of the voting members, through Chapter referendum.

**Section 2.**
Proposed Amendments must be submitted in written form to the Chapter Executive Board to be reviewed. The proposal must be clearly stated and justified.

**Section 3.**
Ratification of any amendments to this constitution shall be subject to a three-fourths (3/4) affirmative vote of the active members present at a special constitutional meeting of UM-NSBE.

**ARTICLE XIV - RESPONSIBILITY**
UM-NSBE shall comply with all University of Miami policies and procedures, including but not limited to those policies set forth in the Student Rights and Responsibilities Handbook, The Student Organization Handbook, as well as local, state, and federal laws.

**ARTICLE XV – DISSOLUTION**

**Section 1.**
UM-NSBE may be dissolved after dissolution is approved by the Chapter Executive Board and by a vote of three-fourths of voting members, provided that a notice of the vote on dissolution is furnished to all active members at least sixty (60) days prior to the vote.

**Section 2.**
Upon dissolution, the Chapter Executive Board will utilize assets of the organization to pay all obligations and expenses of the organization.

**Section 3.**
Notice of dissolution must be presented in writing to the Committee on Student Organizations.